YORKUNIVERSITY

School of Administrative Studies
AP/ADMS 4300A 3.0 Decision MakingSummer (S2) 2019

## Monday &Wednesday: 4:00 PM - 700 PM (ACW003)

**Professor: Dr.Hassan Qudrat-Ullah**

Email : hassanq@yorku.ca

Office hours: Wednesday, 1:00 – 3:00 pm (+by appointments); Room: Atkinson 263

**Required Readings:** References/Title to a series of journal articles and other readings will be posted to the course Website. Students are responsible for acquiring the full text versions of these readings from the Peter F. Bronfman Business Library in the Schulich School of Business and/or via York Libraries e-Resources.

**Supplementary Reading:**  References cited in the required readings will provide additional information and may enhance understanding of the subject matter. Students may pursue these at their discretion but it is recommended that at least some of these be perused.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Week/ Lecture** | **Date** | **Topic** | **Readings** | **Assign / Quiz** |
| L1 | June 17 | Introduction - Complex Decision Situations | Lecture & Discussion |  |
| L2 | June 19 | The Environment of Complex Decision Situations | Reading for Week2 (R2) | Critique 1 due |
| L3 | June 24 | Information Gathering and Valuation | Reading for Week3 (R3) | Critique 2 due |
| L4 | June 26 | Strategic & Tactical Analysis – Part 1&& Group Project Proposal Meetings | Reading for Week4(R4) | **Quiz 1****Proposal due** |
| L5 | June 30 | Strategic & Tactical Analysis – Part 2  | Reading for Week5(R5) | Critique 3 due& |
| L6 | July 3 | Interactions | Reading for Week6(R6) | Critique 4due |
| L7 | July 8 | Games & Decisions | Reading for Week7(R7) | **Quiz 2** |
| L8 | July 10 | Analysis of Options and Negotiations | Reading for Week8(R8) | Critique 5 due |
| L9 | July 15 | Dynamic Decision Making-1 | TBA | Critique 6 |
| L10 | July 17 | Dynamic Decision Making -2 | Lecture & Discussion | **Quiz 3** |
| L11 | July 22 |  Presentations (Attendance is MUST)Hard & Soft Copy Due |  | **Attendance is Must****Project Due** |

***This course outline (all inclusive) is subject to "in class" changes as considered necessary by the Course Director.***

**Course Grading**

Participation

*Critique Submission&Presentation,Class Participation* 25%
*and Attendance. (best 5/6)*

3 Quizzes (best 2/3) 20%

Group Project

*Presentation*  10% *Submission (Hard & Soft Copy)*  45%

Total 100 %

\*\*Please be advised that Critiquesare due on the day and time designated at the **BEGINNING** of class. It must be typed, non typed will not be accepted hence will not be marked.

LATE Submission will**NOT**be accepted.There will be no exceptions. There is no substitute for the missed critique.

**Critiques must be done on an individual basis.
Please review Senate Policy on Academic Honesty** <http://www.yorku.ca/secretariat/legislation/senate/acadhone.htm>

**Note: “ZERO Tolerance” for any kind of Plagiarization.
Minimum Penalty= F Grade in the course and a letter in your academic file.**

**Classroom Conduct**

**NO Use of Electronic Gadgets during lectures, all must be switched off**

* You are not allowed to use any electronics gadget during lectures/presentation/discussion, like Laptop, Netbook, Ipad, Tablets, smart Phones, etc.
* If there is something urgent you can leave class room quietly, use and come back without disturbing your class mates.
* No excuse, like I have material on my gadget, I take notes directly on the gadgets, etc.

**General Policy**

1. **NOT all class material will be available online**. Please note that you are responsible for everything discussed in class.
2. **You are NOT allowed to take pictures or record any content of the lecture.**
3. Concerns regarding marks **will not be accepted after a week** from the releasing of the marks/result not from collecting the work.
4. Due to unavoidable circumstances if any lecture missed, date for make-up lecture will be announced on course web site.
5. In case of a fire alarm, students are to get up instantly, collect their personal belongings and leave the building. (You should not wait until a Professor or an invigilator tells them to do so.)
6. Students will not be allowed to write the quizzes or submit critics and cases, unless they are on the class list / sign in sheet. There will be no exceptions. It is the student’s responsibility to ensure that they are properly enrolled.
7. **Missed Quizzes, and Individual/group presentation** - There will be no deferrals.
8. In this course marked critics are returned to the students, it is your duty to collect..

**RELEVANT UNIVERSITY REGULATIONS**

**Deferred Exams:**Deferred standing may be granted to students who are unable to write their final examination at the scheduled time or to submit their outstanding course work on the last day of classes. Details can be found at <http://myacademicrecord.students.yorku.ca/deferred-standing>

Any request for deferred standing on medical grounds must include an Attending Physician's Statement form; a “Doctor’s Note” will not be accepted.

DSA Form: <http://www.registrar.yorku.ca/pdf/deferred_standing_agreement.pdf>

Attending Physician's Statement form: <http://registrar.yorku.ca/pdf/attending-physicians-statement.pdf>

In order to apply for deferred standing, students must register at

<http://apps.eso.yorku.ca/apps/adms/deferredexams.nsf>

Followed by handing in a completed DSA form and supporting documentation directly to the main office of the School of Administrative Studies (282 Atkinson) and add your ticket number to the DSA form. The DSA and supporting documentation must be submitted no later than five (5) business days from the date of the exam. These requests will be considered on their merit and decisions will be made available by logging into the above mentioned link. No individualized communication will be sent by the School to the students (no letter or e-mails).

**Students with approved DSA will be able to write their deferred examination during the School's deferred examination period. No further extensions of deferred exams shall be granted. The format and covered content of the deferred examination may be different from that of the originally scheduled examination. The deferred exam may be closed book, cumulative and comprehensive and may include all subjects/topics of the textbook whether they have been covered in class or not. Any request for deferred standing on medical grounds must include an Attending Physician's Statement form; a “Doctor’s Note” will not be accepted.**

NOTE: To clarify the deferred standing final exam coverage above, the deferred examination will be cumulative and cover all material for the semester. This applies to all students writing a deferred Final Exam including those who wrote both Test 1 and 2.

**Academic Honesty**: The Faculty of Liberal Arts and Professional Studies considers breaches of the Senate Policy on Academic Honesty to be serious matters. The Senate Policy on Academic Honesty is an affirmation and clarification for members of the University of the general obligation to maintain the highest standards of academic honesty. As a clear sense of academic honesty and responsibility is fundamental to good scholarship, the policy recognizes the general responsibility of all faculty members to foster acceptable standards of academic conduct and of the student to be mindful of and abide by such standards. Suspected breaches of academic honesty will be investigated and charges shall be laid if reasonable and probable grounds exist.

Students should review the York Academic Honesty policy for themselves at:

<http://www.yorku.ca/secretariat/policies/document.php?document=69>

Students might also wish to review the interactive on-line Tutorial for students on academic integrity, at:

<https://spark.library.yorku.ca/academic-integrity-what-is-academic-integrity/>

 **Grading Scheme and Feedback Policy:** The grading scheme (i.e. kinds and weights of assignments, essays, exams, etc.) shall be announced, and be available in writing, within the first two weeks of class, and, under normal circumstances, graded feedback worth at least 15% of the final grade for Fall, Winter or Summer Term, and 30% for ‘full year’ courses offered in the Fall/Winter Term be received by students in all courses prior to the final withdrawal date from a course without receiving a grade, with the following exceptions:

*Note: Under unusual and/or unforeseeable circumstances which disrupt the academic norm, instructors are expected to provide grading schemes and academic feedback in the spirit of these regulations, as soon as possible.* For more information on the Grading Scheme and Feedback Policy, please visit: <http://www.yorku.ca/univsec/policies/document.php?document=86>

 **In-Class Tests and Exams - the 20% Rule**: For all Undergraduate courses, except those which regularly meet on Friday evening or on a weekend, tests or exams worth more than 20% will not be held in the two weeks prior to the beginning of the official examination period. For further information on the 20% Rule, please visit: <http://secretariat-policies.info.yorku.ca/policies/limits-on-the-worth-of-examinations-in-the-final-classes-of-a-term-policy/>

 **Reappraisals**: Students may, with sufficient academic grounds, request that a final grade in a course be reappraised (which may mean the review of specific pieces of tangible work). Non-academic grounds are not relevant for grade reappraisals; in such cases, students are advised to petition to their home Faculty. Students are normally expected to first contact the course director to discuss the grade received and to request that their tangible work be reviewed. Tangible work may include written, graphic, digitized, modeled, video recording or audio recording formats, but not oral work. Students need to be aware that a request for a grade reappraisal may result in the original grade being raised, lowered or confirmed. For reappraisal procedures and information, please visit the Office of the Registrar site at: <http://myacademicrecord.students.yorku.ca/grade-reappraisal-policy>

 **Accommodation Procedures:** LA&PS students who have experienced a misfortune or who are too ill to attend the final examination in an ADMS course should not attempt to do so; they must pursue deferred standing. Other students should contact their home Faculty for information. For further information, please visit: <http://ds.info.yorku.ca/academic-support-accomodations/>

**Religious Accommodation**: York University is committed to respecting the religious beliefs and practices of all members of the community, and making accommodations for observances of special significance to adherents. For more information on religious accommodation, please visit:
<https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm.woa/wa/regobs>

**Academic Accommodation for Students with Disabilities (Senate Policy)**

The nature and extent of accommodations shall be consistent with and supportive of the integrity of the curriculum and of the academic standards of programs or courses. Provided that students have given sufficient notice about their accommodation needs, instructors shall take reasonable steps to accommodate these needs in a manner consistent with the guidelines established hereunder. For more information, please visit the Counselling and Disability Services website at <http://www.yorku.ca/dshub/>

York’s disabilities offices and the Registrar’s Office work in partnership to support alternate exam and test accommodation services for students with disabilities at the Keele campus. For more information on alternate exams and tests please visit <http://www.yorku.ca/altexams/>

Please alert the Course Director as soon as possible should you require special accommodations.