

PPAS 1110 3.00  
Introduction to Public Administration: Bureaucracy and Western Liberal  
Capitalist Democracy  
Fall Term 2019

**This course employs a Moodle Course Website**

	<b>Time</b>	<b>Room</b>
Class Time and Location	Wednesday 10:30 – 12:20	DB 0006
Tutorial Group 1	Wednesday 9:30 – 10:20	DB 0004
Tutorial Group 2	Wednesday 9:30 – 10:20	DB 0009
Tutorial Group 3	Wednesday 13:30-14:20	DB 0013
Tutorial Group 4	Wednesday 13:30 – 14:20	DB 0011

<b>Professor</b>	<b>Office</b>	<b>Telephone</b>	<b>Email</b>	<b>WWW</b>	<b>Office Hours</b>
Daniel Cohn	McLaughlin 128	416-736-2100 ext.77276	<a href="mailto:dcohn@yorku.ca">dcohn@yorku.ca</a>	<a href="http://www.yorku.ca/dcohn">www.yorku.ca/dcohn</a>	TBA
<b>Tutorial Leaders</b>					
TBA					
TBA					

Summary Description:

PPAS 1110 provides a comparative introduction to public administration which explores the ways in which the key institutions of western civilization impact on the work of public servants and the ways in which these institutions are, in turn, reshaped by their interaction with the primary institution of the public service, bureaucracy.

The Aims of this Course Are:

- 1.) Make students aware of the key characteristics of four major social institutions: Western Culture, Liberal Ideology, Capitalism, and Democracy; how these institutions combine to constitute the dominant regime-type among today's nation states; as well as how they interact with a fifth major social institution, Bureaucracy.
- 2.) Give students the opportunity to learn variations among nation-states within the dominant regime-type, based on variation in the way that these social institutions are expressed
- 3.) Give students the opportunity to learn basic comparative social science theory.
- 4.) Give students the opportunity to learn basic social science research and communications skills.
- 5.) Give students the opportunity to learn how major social institutions shape the work and choices available to individual public servants and public service organizations (bureaucracies).

- 6.) Give students the opportunity to learn how public service organizations (bureaucracies) have in turn shaped the development of the other major social institutions.

Assignments, Grading Scheme, Due Dates:

Assignment	Date	Grades
Mid-Term Quiz	October 9	15
Book Review	October 23	10
Essay	November 27	25
TA Group Participation	Throughout the Term	20
Exam	Official Exam Period	30
Total		100

Grading Policies:

All students in the course are required to familiarize themselves with the seven modules of [The Academic Integrity Tutorial](#) and to submit a signed copy of [The Academic Integrity Checklist](#) with both their book review and essay assignments. Please note: It is your responsibility to be aware of [The University's Academic Honesty Policy](#), as well as its other policies governing student conduct and to ensure that your work is done in conformity with the best standards of academic behaviour. I am required by the regulations of the University to report ALL suspected violations of the Academic Honesty Policy. I will be happy to answer any questions you might have about academic integrity and to assist you, but it is up to you to make sure you do not cheat. Sounds silly, I know. However, over the years I have found that most violations of these policies are simply accidental and not deliberate. By taking the time to review the modules of the tutorial and fill in the checklist before submitting each assignment, you will be taking a big step towards ensuring you do not inadvertently get yourself into trouble.

Please try your best to deliver your book reviews and essays to me either in class or during my office hours. Please do not give your assignment to your T/A. York is a very big place. Classes and offices are widely spread out and there is no guarantee your T/A is planning to drop by McLaughlin College (where my office is) after your group. Asking the T/As to make special trips for you is not fair and they have every right to say no to you if you ask them to accept your assignments. If you absolutely cannot deliver your assignment to me in person in the class it is due, bring it to the main School of Public Policy and Administration office (Room 119 McLaughlin College). The staff there will accept your assignment during their normal business hours, date stamp it and record the arrival of your assignment in their log book. If you arrive after office hours, there is a night drop box. Anything placed in the drop box will be stamped as received at 8:30 the next morning that the office is open.

Late assignments will be assessed a penalty of 1/10th the marks available per day (weekends count as one day). This penalty will be waived if you have a compelling reason for being late, such as a serious illness or the need to care for a sick dependent. Requests for extensions or for the waiving of late penalties must be appropriately documented with medical notes, etc. Please let me know as soon as possible if you cannot make a deadline and are going to be late.

The class consists of a two hour lecture and a third hour reserved for Tutorial Groups led by your T/As. This is not free time and is not optional. 20 percent of your mark is reserved for your T/A to assign based on the degree you participated in your group and the quality of your participation.

**YOU MUST ATTEND THE SCHEDULED MID-TERM QUIZ AND TERM-END EXAM. ONLY VERY SERIOUS REASONS FOR NOT ATTENDING WILL BE ACCEPTED. EXAMPLES INCLUDE: A DOCUMENTED MEDICAL CONDITION; THE NEED TO CARE FOR SOMEONE SUCH AS A CHILD WITH A DOCUMENTED MEDICAL CONDITION; OR A CONFLICT WITH A QUIZ OR EXAM IN ANOTHER CLASS.**

**YOU MUST COMPLETE ALL ASSIGNMENTS, QUIZZES AND EXAMS TO RECEIVE A GRADE FOR THIS COURSE. WHERE WARRANTED, I WILL GIVE EXTENSIONS, ETC. IF YOU HAVE A LEGITIMATE REASON FOR HAVING WORK OUTSTANDING AT THE END OF THE TERM. HOWEVER, THE REQUIREMENT TO COMPLETE ALL WORK WILL ONLY BE WAIVED IN EXTREME SITUATIONS.**

Accessibility:

If you require accommodation to be made in the structure, delivery of the course, or the assignments due to a disability, please advise me of this as soon as possible or arrange to have the appropriate office on campus send me an “accommodation letter” or “notice of needed accommodation form”, etc. I am happy to make any adjustments needed so that you can achieve your full potential as a student in the course.

Required Textbooks:

Ferguson, Niall (2012) *Civilization: The West and Rest*. Toronto: Penguin Canada. ISBN 9780143122067.

Kettl, Donald F (2015) *The Transformation of Governance: Public Administration for the Twenty-First Century, Updated Edition*. Baltimore, MD: Johns Hopkins University Press. ISBN 9781421416359.

Bozikovic, Alex, Cheryll Chase, John Lornic, Annabel Vaughan (eds.) (2019) *House Divided: How the Missing Middle Can Solve Toronto’s Affordability Crisis*. Toronto: Coach House Books.

The first two books on this list will be used extensively in class. The third book will be the subject for your book review assignment. Other readings required will be made available electronically via the York University Library.

**Please Note:** Linkages to electronic resources listed in this syllabus have been recently tested and found to be in working order. All links are to so called “stable urls” and therefore should not change. From time to time, however, computer networks do crash and are made unavailable

for planned maintenance. It is wise to download electronic readings as soon as possible and to print them out right away so as to ensure you are not in a last minute panic to find them. In order to use the electronic resources available from the Library you must first be logged on to a computer in the Library or have signed in as an authorized user on the Library web site. If you are not logged in you might be asked to log in before accessing the article or be bounced to a different website where you are required to pay for access to the material, or you might just end up at a dead page. To log in go to the following webpage and hit the big red button that says SIGN IN FROM HOME and then keep that window of your web-browser open or minimized. If you close the window totally the sign in session ends:

<http://www.library.yorku.ca/web/ask-services/computing/off-campus-access/>

Class by Class Schedule:

September 4 A Brief Introduction to Regime Theory: Global Insertion, Ideology, Productive Organization, The State. Why does what we are doing in this class matter?

- No Reading

September 11 Western Culture T/A GROUPS BEGIN

- Ferguson, "Introduction: Rasselas's Question".

September 18 Liberal Ideology

- Ferguson, Chapter 3.

September 25 Capitalism

- Ferguson, Chapter 5 and Chapter 6.

October 2 Democracy

- Huber, Evelyn, Dieterich Rueschemeyer and John D. Stephens (1997) The paradoxes of contemporary democracy: Formal, participatory and social dimensions. *Comparative Politics* 29(3) April, 323-342.

<http://www.jstor.org.ezproxy.library.yorku.ca/stable/422124>

October 9 MID TERM QUIZ, NO T/A GROUPS

October 16 READING BREAK: NO CLASS, NO T/A GROUPS

October 23 Bureaucracy in Question: An Introduction – BOOK REVIEWS ARE DUE

- Johan P. Olsen (2008). The ups and downs of bureaucratic organization. *Annual Review of Political Science* 11, 13-37.

<http://www.annualreviews.org.ezproxy.library.yorku.ca/doi/abs/10.1146/annurev.polisci.11.060106.101806>

October 30 Bureaucracy: Paradoxes and Traditions

- Kettl, Preface, Chapters 1 and 2

November 6 Bureaucracy: Dilemmas and Internal Boundaries

- Kettl, Chapters 3 and 4

November 13 Bureaucracy: Democracy and Governance

- Kettl, Chapters 5 and 6

November 20 Bureaucracy: Who Governs? @ the Boundaries?

- Kettl, Chapters 7 and Epilogue

November 27 Bureaucracy and Western Liberal Capitalist Democracy -- Can We? Should We?  
Something of a Term End Review -- ESSAY PAPERS ARE DUE

- Hood Christopher (2010) Can we? Administrative limits revisited, *Public Administration Review* 70(4) July/August, 527-534.  
<http://onlinelibrary.wiley.com.ezproxy.library.yorku.ca/doi/10.1111/j.1540-6210.2010.02172.x/full>