

Fall 2022

PRWR 2006 A 3.0	<i>Fundamentals of Editing</i>
Course Director:	Name: Matthew Bucemi Office: Ross S309 Ext: 77475 Email: mbucemi@yorku.ca Office hours: Wednesdays, 10 to 11; Thursdays, 1 to 2; or by appointment
Time & location:	Fridays, 11:30 AM to 2:30 PM Location: Zoom [online] This course will be delivered virtually, with synchronous class sessions: the delivery will be on the Day(s) and Start Time listed here: Friday: 11:30 - 14:30
Delivery Format: (Check one)	<input type="radio"/> X ONLINE
Description	<p>The course is designed to introduce students to the task of copy editing as it relates to both print and online publications. Students will learn how the three Cs—correctness, consistency, and clarity—apply to copy editing. As part of this process, they will refine their knowledge of grammar, punctuation, and usage and become more proficient in applying such knowledge, along with professional editorial standards, in the task of copy editing. Students will also learn about the importance of editorial style, where it comes from, and how to apply a given editorial style. Some attention will be given to matters of typography and layout as they pertain to copy editing.</p> <p>Evaluations</p> <p>Quizzes (5 at 5% each) — 25%</p> <p>On-Screen Editing Assignment — 15%</p> <p>Copy Editing Test — 20%</p> <p>Style Sheet Assignment — 15%</p> <p>Final Exam — 25%</p> <p><u>Note: All assignments and tests will be returned to students one to two weeks after due dates and/or submission dates.</u></p>
Historical Requirement:	Course credit exclusions: AP/PRWR 3720 3.00
Requirements:	NA

<p>Reading List: (Subject to change – please check with Instructor/York Bookstore before purchasing)</p>	<p>Required texts:</p> <p><i>The Copyeditor's Handbook</i>, 4th Edition, by Amy Einsohn and Marilyn Schwartz</p> <p><i>Editing Canadian English</i>, 3rd Edition, by Editors' Association of Canada</p> <p>Plus other readings as assigned.</p>
<p>Open To:</p>	<p>2 Yr PRWR/ENPR Majors</p>