

## F/W 2022 - 2023

<b>AP/WRIT 1003 A 6.0</b>	<b><i>Professional Writing: An Introduction</i></b>
<b>Course Director:</b>	<p><b>Andrea McKenzie</b>  <a href="mailto:acmckenz@yorku.ca">acmckenz@yorku.ca</a></p> <p><b>Brandee Easter</b>  <a href="mailto:bdeaster@yorku.ca">bdeaster@yorku.ca</a></p> <p><b>Office Hour:</b> Office Hours: Email for an appointment</p> <p><b>Tutorial 1, Monday, 4:00 – 5:15</b>            TA: Andrea McKenzie (Fall), acmckenz@yorku.ca            TA: Brandee Easter (Winter), bdeaster@yorku.ca            In-person: Vari Hall 2016            Synchronous Zoom link:  <a href="https://yorku.zoom.us/j/99969966517?pwd=aVhRNExoQzRNeGdlS2htVng3K0xnZz09">https://yorku.zoom.us/j/99969966517?pwd=aVhRNExoQzRNeGdlS2htVng3K0xnZz09</a></p> <p><b>Tutorial 2, Tuesday, 8:30 – 9:45</b>            TA: Carla Ionescu, carlaion@yorku.ca            In-person: Vari Hall 1018            Synchronous Zoom link:</p> <p><b>Tutorial 3, Tuesday, 10:00 – 11:15</b>            TA: Ksenia Jourova, kseniaj@yorku.ca            In person: Vari Hall 2005            Synchronous Zoom link:</p> <p><b>Tutorial 4, Thursday, 11:30 – 12:45</b>            TA: Rositza Georgieva, rositag@yorku.ca            In-person: Vari Hall 1018            Synchronous Zoom link:</p> <p><b>Tutorial 5, Thursday, 1:00 – 2:15</b>            TA: Rositza Georgieva, rositag@yorku.ca            In-person: Vari Hall 1018</p>
<b>Time &amp; location:</b>	HYFLX      M @ 14:30                      Location: VH D <b>In person or Virtual</b>
<b>Delivery Format: (Check one)</b>	<input type="radio"/> HYLEX                      Mon @ 2:30 pm Location VH D

<b>Description</b>	<p><b>Course Description:</b> This course introduces students to the concepts, themes, and areas and practices of professional writing. Concepts covered include creativity and the idea of writing, composition theories and practices, writing for different audiences, and critical analyses of professional writing modes and media. Students practice writing for different audiences and professional writing areas.</p> <p><b>Course Learning Objectives:</b> Students will learn to:</p> <ul style="list-style-type: none"> <li>▪ Critically read, assess, and question primary texts and secondary texts</li> <li>▪ Practice analyzing sources for genre, language, structure, conventions, and idea</li> <li>▪ Use a range of sources to generate critical thinking</li> <li>▪ Practice concepts and processes for composition in professional writing fields</li> <li>▪ Practice, at an introductory level, reviewing for substance</li> <li>▪ Produce work appropriate for specific audiences, genres, and media</li> <li>▪ Work collaboratively</li> <li>▪ Perform oral presentations or the equivalent.</li> </ul> <p><b>Course Structure</b></p> <p><b>Lectures</b></p> <p>The lectures provide context and instruction about theories and practices of writing, including sample texts and visual materials. Each week, the lecturer will introduce and demonstrate the work for the following week’s writing. Attending the lectures and doing the work is essential for understanding the assignments.</p> <p><b>Workshops (Tutorials)</b></p> <p>In the workshops, you will practice strategies learned in lectures, deepen your knowledge of reading, critical thinking, and writing, perform peer reviews, and participate in discussions about the readings and films. Often, you will share work with your classmates. Your exercises and assignments are due for peer review at the beginning of your workshop, and you must have a copy ready to share. You need to actively read the assigned texts before the lecture and your workshop. Needless to say, your attendance at workshops is essential.</p> <p>Assignments</p> <p><b>Portfolios</b></p> <p>You will complete exercises and drafts over the year that will help you complete the finished assignments. You must complete all the exercises and/or drafts to receive a grade for the final assignment. You must keep all exercises and drafts in a safe place till the end of the course. There are no exceptions to the portfolio requirements. Exercises, drafts, and assignments are due to be shared for peer review at the beginning of your weekly tutorial. Make sure you have a version to share on your computer, on screen if you’re using Zoom, or to read out loud.</p> <p>All assignments are to be submitted via eClass.</p>
<b>Historical Requirement:</b>	N/A
<b>Requirements:</b>	N/A

<b>Reading List:</b> (Subject to change – please check with Instructor/York Bookstore before purchasing)	<b>Required Reading:</b> <ul style="list-style-type: none"><li>• Provided in course syllabus in e class</li></ul>
<b>Open To:</b>	PRWR/ENPR 1 <sup>st</sup> /2 <sup>nd</sup> yr. and 1 <sup>st</sup> and 2nd yr non majors