

Introduction to Financial Accounting¹

ADMS2500 SECTIONS A AND C
SUMMER 2025

Course Information

Section	Type	Day	Class Time	Location	Course Director
A	LECT (In class)	Thur	14:30-17:30	CLH A	Taslina Nasreen
C	ONCA (Online)	Anytime	N/A	Online	Taslina Nasreen

Course eClass site: <https://eclass.yorku.ca/course/view.php?id=147459>

Course Email Address: adms2500@yorku.ca

Tutorials and TA Contact Information

Online	All Sections	Saturday 8:30-10:30 am	Link: see eClass	Head TA: Emily Xu
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Land Acknowledgment

York University recognizes that many Indigenous Nations have longstanding relationships with the territories upon which York University campuses are located that precede the establishment of York University. York University acknowledges its presence on the traditional territory of many Indigenous Nations. The area known as Tkaronto has been care taken by the Anishinabek Nation, the Haudenosaunee Confederacy, and the Huron-Wendat. It is now home to many First Nation, Inuit, and Métis communities. We acknowledge the current treaty holders, the Mississaugas of the Credit First Nation. This territory is subject of the Dish with One Spoon Wampum Belt Covenant, an agreement to peaceably share and care for the Great Lakes region ([LA&PS Land Acknowledgement](#)).

¹ Please note that this course outline is subject to further updates and please check on eClass website on a regular basis to ensure you have the latest version to refer to.

Course Overview

Course Description

An overview of the accounting discipline that is useful to both majors and non-majors. Includes accounting history, the uses of accounting information in personal and business contexts, and the rudiments of financial reporting. Note: AP/ADMS 1000 3.00 is not a prerequisite for AP/ADMS 2500 3.00, but is strongly recommended. Course credit exclusions: AP/ADMS 1500 3.00, GL/ECON 2710 3.00.

Pre-Requisites: None. However, AP/ADMS1000 3.00 is strongly recommended.

Course Learning Objectives

By the end of this course, students will be able to:

- Discuss how financial accounting is used to measure, evaluate and communicate an enterprise's performance, financial position and cash flows to decision makers (investors, creditors, managers, regulatory bodies, financial analysts, etc.).
- Name the four basic financial statements, identify their purpose and define items that would be reported by most businesses on these statements.
- Recognize how accounting principles and standards of financial statement presentation and disclosure, together with accounting system design, filter information and determine what is, and just as importantly, what is not, reported.
- Define and provide examples of fundamental accounting principles and concepts and list the attributes of useful information and identify sources of generally accepted accounting principles
- Define accrual accounting and explain why it requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and why actual results could differ from those estimates.
- Account for cash, accounts and notes receivable, inventory, other current assets, capital assets (including goodwill), current and long-term liabilities, and owners' contributions/distribution transactions and prepare simple financial statements for service and merchandising operations.
- Discuss, citing relevant criteria, the accounting policy choices for revenue recognition, bad debts, inventory cost-flow assumption and amortization

- Identify the relevant information (including the time value of money) required for receivable, inventory, capital asset and long-term liability valuation adjustments.
- Compute and classify the revenues, expenses, gains and losses associated with changes in assets and liabilities.
- Compute and classify the cash flows from operating, financing and investing activities and prepare a simple cash flow statement using both the direct and indirect approach.
- Name common books and records of business entities, and recognize technology's role in their design
- Create and maintain simple business records, using both manual techniques and accounting software, for a few transactions of a simple service business and differentiate accounting and spreadsheet software.
- Recognize the need (and for public issuers the regulatory requirement), for maintaining controls over financial reporting
- Identify and provide examples of controls common to most businesses and describe the risks these controls are designed to prevent or detect including segregation of duties and the frequent reconciliation of accounting records to the underlying assets and liabilities.
- Recognize both the contribution of financial accounting to resource allocation decisions and the inherent limitations of financial statement analysis for these same decisions
- Locate annual reports, financial statements and public securities filings and understand the continuous disclosure requirements for public issuers
- Recognize that accounting systems are unique and accountants jobs interesting because, while financial reports are standard, the systems that produce them are usually challenging to design, govern, and manage as they are designed not only to prepare financial statements but also to (a) meet regulatory requirements for tax, payroll, securities and other compliance reporting, (b) safeguard assets, (c) gather information needed for running the business and optimizing resources and (d) prevent and detect errors and fraud in operate differently to produce different products and services with different organizational structures, different risks and different resources.
- Compare and contrast financial accounting techniques of enterprises with personal financial planning techniques
- Describe the different types of accountants with which an enterprise would interact (including financial statement, tax and payroll auditors) and the services these accountants provide.
- Recognize the role of professional judgment and ethics in the measurement, evaluation and communication of financial position and performance.

- Recognize that accounting is evolving rapidly in response to globalization, increasingly complex business transactions, the shortening of time frames within which investors and creditors expect to receive continuously disclosed financial information, changes in technology, capital markets, and the shift from physical to knowledge-based enterprises.

Course Organization

- In-person sections: attend weekly lectures on campus
- Online sections: watch recorded lectures on a weekly basis

Instructor Office Hours and Communication Guidelines

- By appointment with your own course director

Required Course Materials

- Introduction to Financial Accounting in the 21st Century, Gaber & Porporato, McGraw-Hill, 2025 ed.
- Available at York University Bookstore:
https://www.bookstore.yorku.ca/sell_access_codes.asp
 -Digital (Ebook with Connect) \$89
 -Digital (Connect with no eBook) \$60

Note: Please note that McGraw Hill does not allow users to change the access status from "Connect with no eBook" to "eBook with Connect." If students wish to switch from "Connect with no eBook" to "eBook with Connect," they must make a new purchase. Keep this policy in mind when selecting "Connect with no eBook"

Optional Course Materials

Students choosing Ebookless can use the following textbooks as an alternative (one is free; two may be available from YorkU library or other sources you can access - must use 2011 or newer Canadian edition).

- **Libby**, Libby, Short, Kanaan & Sterling (2020) McGraw Hill "Financial Accounting" 7th Canadian ed.
- **Harrison**, Hongren, Thomas, Tietz, Berberich and Seguin (2017) Pearson "Financial Accounting" 6th Canadian Edition
- **Dauderis**, Henry and D. Annand (2019) "Introduction to Financial Accounting" full PDF book available at <https://lyryx.com/introduction-financial-accounting/>

Technical Requirements

Several platforms will be used in this course (e.g., eClass, Zoom, etc.) where students will interact with the course materials, the course director/TA, as well as with each other.

Here are some useful links for computing information, resources, and help:

- [Student Guide to eClass](#)
- [Zoom@YorkU Best Practices](#)
- [Zoom@YorkU User Reference Guide](#)
- [eLearning Getting Started \(LA&PS eServices\)](#)
- [Student Guide to Remote and Online Learning](#)

To determine Internet connection and speed, there are online tests, such as [Speedtest](#), that can be run. If you need technical assistance, please consult the [University Information Technology \(UIT\) Student Services](#) web page or write to askit@yorku.ca.

Course Evaluations

Course Evaluation Chart

Assessment	Due Date	Weight	Detail
Connect Assignments	More detail on Connect site and in the weekly schedule	15%	13 assignments, 1.5 marks each, 10 best scores are recorded (multiple-choice questions, 3 attempts allowed, best grade counts). Refer to Connect for detailed due dates.
Midterm Exam	Jun. 22 nd 14-17:00	30%	Sun, Jun 22 nd , 2-5pm, on campus, Ch1 to Ch7, closed book
Data Analytics Quiz	Jul 9 th 0:00 to Jul. 11 th 23:59	5%	This 30-minute eClass quiz will be available starting at 0:00 Jul 9 th , and close at 23:59 Jul 11 th . You are expected to download the dataset for the quiz first, process it, and then start the link of the quiz to answer 5 randomized questions.
Term Project	Jul 21 th 23:59	15%	Annual report analysis based on individual work. Due 11:59pm Jul 21 th . More details on eClass.

Assessment	Due Date	Weight	Detail
Final Exam	TBA	35%	During final exam period, on campus, closed book; Ch8 to Ch13 for students who write midterm exam; Comprehensive (Ch1-Ch13) for students who miss midterm exam.
		100%	

Assessment Descriptions and Submission Instructions

1. Connect Assignments (15%)

These assignments are available on Connect. There are three attempts allowed for each assignment. There are twelve assignments in total, each at 1.5 marks, and the best 10 scores will be recorded. For each attempt, you'll receive instant feedback as whether your answer is correct or incorrect; Solutions for each assignment is released within 24 hours after due date.

Submissions are to be completed on Connect by the due date. More detail on due dates can be found in the weekly activities below.

2. Term Project (15%)

The term project will give you hands-on experience applying the concepts presented in this course. The term project for this semester and explicit instructions on how to complete and submit it are available on eClass. Make sure you fully comply with the requirements; failure to do so may end up with a zero or fail grade in this assignment. Students with different last digit of student ID will be working on different versions of the term project. Please make sure you check your student ID before starting to work on this assignment.

Submission can be completed at any time until the deadline indicated in this course outline. The weight of this assignment cannot be transferred to any other component on the course.

3. Data Analytics Quiz (5%)

The purpose of this requirement is to expose you to an essential tool, Excel, that must be mastered by those intended to work in organizations as business professionals. It has been mentioned by employers and advanced students that it is too late to wait until your senior year to start familiarizing with Excel functionalities and data analytics visualization software such as Power BI.

Active learning of the capabilities of these software tools is regularly mentioned as an asset to bring to job interviews.

To prepare for the quiz, the eClass website has a section “Analytics Quiz” dedicated to the quiz preparation. Instructions, tutorial, and a mock quiz with complete data set are made available in eClass for students to browse and practice in advance.

During the availability of the quiz, it is suggested you first download the database (Excel file) and work on it before starting to attempt the quiz questions. Once satisfied with the pivot tables, open the quiz and answer the randomly generated questions as they appear in your quiz, using the data and insights of the pivot tables you created in the Excel database. You have 30 minutes to submit the quiz once you start it. The quiz questions are sequential, meaning that you cannot go back to make changes to a previous question once you move on to the next one.

4. Midterm Exam (30%)

The midterm exam is a timed, closed book exam. Students from all sections (including online sections) will write the exam at Keele campus. Exam contains a set of multiple-choice questions and problem solving, including mini-cases analysis. It's not possible to leave an exam blank once opened. Once the exam is opened it is marked; if left blank, a zero is reported.

A few sample exams from past terms are available in eClass website. You can try these tests to get a sense of different type of questions.

As a multi-section course, the midterm exam in ADMS 2500 is scheduled outside of class. You should not take this course if you know you are unable to attend this exam. Students who miss the mid-term exam do not need to submit an APS or any other documentation. The weight of the missed mid-term exam is automatically transferred to the final and the final exam will be comprehensive covering the entire course content.

5. Final Exam (35%)

Final exam is a timed, closed book exam on Keele Campus, and are in-person for students from all sections. Exam contains a set of multiple-choice questions and problem solving. A financial ratio table and a set of Time Values of Money tables will be provided as appendix in the exam. It's not possible to leave an exam blank once opened. Once the exam is opened it is marked; if left blank, a zero is reported.

For students who have written the midterm exam, final exam is non-cumulative covering materials of Chapters 8 to 13.

Students who missed the midterm exam will write a comprehensive exam that covers materials of the entire course. If by mistake or on purpose a student who missed the midterm exam does not write a “comprehensive” exam (i.e., only writes a “regular” final exam without the complementary exam), the weight of the final remains 35% and zero is reported for midterm exam.

Late Work Policy

1. Connect Assignments (15%)

No late submissions will be accepted as full solutions will be released right after the due dates. However, only the best 8 out of the 11 assignments will be marked.

2. Term Project (15%)

There will be a 20% per day late penalty applied to any late submissions of the term project. It is always a good idea to keep a backup copy every time you work on the term project. In addition, it is highly recommended that you try to submit a few hours, if not a day earlier before the deadline to avoid any last-minute technical failures.

3. Data Analytics Quiz (5%)

This 30-minute quiz will be offered in a 3-day window, March 13-15, inclusive. You can pick the time that works the best for you. However, there is no makeup quiz out of the 72-hour window.

4. Midterm Exam and Final Exam

N/A

Missed Tests and Exams

1. Midterm Exam

Students who miss the mid-term exam do not need to submit an APS or any other documentation. The weight of the missed mid-term exam is automatically transferred to the final and the final exam will be comprehensive covering the entire course content.

2. Final

Submit your request of a Deferred Standing to the School of Administrative

Studies if you cannot make it to the final. Once approved, you will write the deferred final in September 2025.

How to Use Citations in this Course

Resources to help with citations:

- [I need to cite and reference, Learning Commons](#)
- [Drop-in Research Support](#), YorkU Libraries
- [Writing Centre](#)
- [SPARK Student Papers & Academic Research Kit](#)

Grading

The grading scheme for this course conforms to the 9-point system used in undergraduate programs at York University. For a full description of the York grading system, visit the York University [Academic Calendar](#).

Grade	Grade Point	Percent Range	Description
A+	9	90-100	Exceptional
A	8	80-89	Excellent
B+	7	75-79	Very Good
B	6	70-74	Good
C+	5	65-69	Competent
C	4	60-64	Fairly Competent
D+	3	55-59	Passing
D	2	50-54	Marginally Passing
E	1	(marginally below 50%)	Marginally Failing
F	0	(below 50%)	Failing

Important Dates

Explore the York University [Academic Calendar](#) to find a list of important dates, such as class start/end dates, drop deadlines, holidays and more.

Weekly Course Schedule

(Note: Dates and coverage are subject to change as circumstances dictate. Check the announcements made on the course website or through broadcast email for updated information.)

Wk	Date	Topic	To Do
Week 1 to Week 8 (Up to Mid-term Exam)			
1	May 5 - May 11	Ch1, 2, 3 Financial statements and bookkeeping	<p>Before Class</p> <ul style="list-style-type: none"> • Log into eClass: browse the course outline and other materials, bring questions to class • Purchase textbook per the Guide provided on eClass • Register Connect per the Guide provided on eClass • Read slides and textbook related to Chapters 1, 2 and 3: You will get more benefit from class if you read the material before class <p>In Class (depending on prof, class may include following activities)</p> <ul style="list-style-type: none"> • Course outline and administration • Ch1, 2, 3 • Problem demo • Q&A; Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 1 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignment #1 (Ch1, 2, 3) • Attend Week 1 tutorials (Ch1, 2, 3): Q&A, problem demo • Term project is made available to you starting from the first week of class. There will be no extension of the submission deadline, so it is a wise idea to start preparing for this component as early as possible.

2	May 12 -May18	Ch4 Adjusting entries and accounting cycle	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 4 <p>In Class (depending on prof, class may include following activities)</p> <ul style="list-style-type: none"> • Ch4 • A brief of Term Project • Problem demo • Q&A; Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 2 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignment #2 (Ch4) • Attend Week 2 tutorials (Ch4): Q&A, problem demo <p>Jan 20 is the last date to enroll in the course without permission. There will be absolutely no permission granted for enrollment after this date.</p>
3	May 19 -May25	Ch5 Merchandising And Appendix A	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 5 <p>In Class</p> <ul style="list-style-type: none"> • Ch5 • Problem demo • Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 3 lecture slides and videos • Attempt end-of-chapter questions and Connect assignment #3 (Ch5) • Attend Week 3 tutorials (Ch5): Q&A, problem demo <p><i>Accounting Theory</i> contains an extraordinary number of new terms, many of which are very specific in meaning and use. Special effort is needed to assimilate this new terminology, to ensure you understand terms used in class and exam properly.</p>
4	May 26 – Jun 1	Ch6&7 Cash & Receivables	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 6 & 7 <p>In Class</p> <ul style="list-style-type: none"> • Ch6, Ch7 • Problem demo

			<ul style="list-style-type: none"> Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> Review Week 4 lecture slides and class videos Attempt end-of-chapter questions and Connect assignment #4 (Ch6) & Connect Assignment #5 (Ch7) First set of Connect Assignments due Feb. 3 (Ch 1-3, Ch4, and Ch5) Attend Week 4 tutorials (Ch6&7): Q&A, problem demo
	Jun 2	Connect Assignments #1(Ch1-3), #2 (Ch4), #3 (Ch5), # 4 (App A)	Submission is through Connect and closes at 11:59pm. Three attempts allowed for each assignment, best grade counts.
5	Jun 2 – Jun 8	Mini Cases	<p>Before Class</p> <ul style="list-style-type: none"> Review assigned mini cases (available from eClass website) Attempt these mini cases without checking solutions Download the <i>demo case</i> to be used in class; read and attempt the demo case before class. Note this demo case is from a past exam and is for in-class demo purpose - it differs from the above assigned mini-cases and requires a separate download. <p>In Class</p> <ul style="list-style-type: none"> <i>Demo case</i> walk-through Mini case demonstration <p>After Class</p> <ul style="list-style-type: none"> Review Week 5 lecture slides and class videos Attend Week 5 tutorials (Mini): Q&A, problem demo

6	Jun 9 – Jun 15	Ch8 Inventory Ch 1-7 Recap	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 8 <p>In Class</p> <ul style="list-style-type: none"> • Ch8 • Problem demo • Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 6 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignment #6 (Ch8) • Attend Week 6 tutorial (Ch8&Analytic Quiz): Q&A, problem demo
7	Jun 17 – Jun20	Reading Week (no class)	<p>Self-study</p> <ul style="list-style-type: none"> • Prepare for midterm exam • Practice Connect assignments • Review all mini cases learned to date • Second set of Connect Assignment due Jun 30 • No tutorial this week.
	Jun 22	Midterm Exam (30%) Sun 2-5pm, in person	<p>Covering topics of Chapters 1 to 7. This is a timed, closed book exam. Students from all sections (including online sections) will write the exam at Keele campus. Exam contains a set of multiple-choice questions and problem solving, including mini-cases analysis.</p> <p>If missed, write the comprehensive makeup in the final exam day, no documentation to submit to the profs.</p> <p>A few sample exams from past terms are available in eClass website. You can try these tests to get a sense of different type of questions.</p>
	Jun 23 – Jun 29	Ch9 Capital Assets Appendix B: Time Value of Money (TVM)	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 9, and Appendix B, TVM <p>In Class</p> <ul style="list-style-type: none"> • Ch9 • A brief of time value of money - Be aware that TVM concept is applied in multiple chapters, e.g., the purchase of long-lived assets using deferred payment plans (Ch 9) and the pricing of a bond issue (Ch 10)

			<ul style="list-style-type: none"> • Problem demo • Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 8 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignments #7 (Ch9 & Appendix B) • Attend Week 8 tutorials (Ch9 & Appendix B): Q&A, problem demo
	Jun 30	Connect Assignments #5 (Ch6), #6 (Ch7), #7 (Ch8)	Submission is through Connect and closes at 11:59pm. Three attempts allowed for each assignment, best grade counts.
Week 9 to Week 12 (Up to final exam)			
9	Jun 30 – Jul 6	Ch10 Liabilities	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 10 <p>In Class</p> <ul style="list-style-type: none"> • Ch10 • Interactive quiz on Ch10 (through Kahoot) • Problem demo • Data Analytics Quiz guidance • Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 9 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignment #8 (Ch10) • Attend Week 9 tutorials (Ch10) and Data Analytics: Q&A, problem demo
10	Jul 7 – Jul 13	Ch13 Financial Statement Analysis	<p>Before Class</p> <ul style="list-style-type: none"> • Read textbook Chapter 13 <p>In Class</p> <ul style="list-style-type: none"> • Ch13 • Problem demo • Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> • Review Week 13 lecture slides and class videos • Attempt end-of-chapter questions and Connect assignment #9 (Ch13)

			<ul style="list-style-type: none"> Attend Week 10 tutorials (Ch13&Term Project): Q&A, problem demo <p>Ensure you work on the examples in the text and on the website. Financial ratio formulas are provided for the final exam.</p>
	Jul 9-11	Data Analytics Quiz (5%)	Five multiple-choice questions, one attempt with time limit of 30 minutes. The Quiz will stay open between Jul 9, 0:00 and Jul 11, 23:59. You are expected to learn from the eClass videos, attempt the mock quiz before starting the quiz. On the day of the quiz, it is a good idea to download the dataset and process it before opening the quiz page. The quiz questions are sequential.
11	Jul 14 – Jul 20	Ch11: Equities	<p>Before Class</p> <ul style="list-style-type: none"> Read textbook Chapter 11 <p>In Class</p> <ul style="list-style-type: none"> Ch11 <ul style="list-style-type: none"> Accounting for Equity is complex. We restrict our coverage of Equity mostly to definitions, journal entries and a few computations. Problem demo Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> Review Week 11 lecture slides and class videos Attempt end-of-chapter questions and Connect assignment #10 (Ch11) Attempt the term project Attend Week 11 tutorials (Ch11&Term Project): Q&A, problem demo
12	Jul 21 – Jul 27	Ch12 Cash Flow Statement	<p>Before Class</p> <ul style="list-style-type: none"> Read textbook Chapter 12 <p>In Class</p> <ul style="list-style-type: none"> Ch12 Problem demo Q&A, Summary of important takeaways from the session <p>After Class</p> <ul style="list-style-type: none"> Review Week 11 lecture slides and class videos

			<ul style="list-style-type: none"> Attempt end-of-chapter questions and Connect assignment #11 (Ch12) <p>Attend Saturday tutorial (Ch12): Q&A, problem demo</p> <ul style="list-style-type: none"> Attempt the term project, due Mar. 31 Attend Week 12 tutorials (Ch12&Term Project): Q&A, problem demo
	Jul 21	Term Project Due	Submission is through eClass and closes at 11:59pm. More detailed instructions available on eClass. Note technical failures, sudden illness, or other learning constraints are not considered valid reasons for late submission or deadline extension of term project.
	Jul 28	Connect Assignments 8 (Ch9 & AppB), #9 (Ch10), #10 (Ch13), #11 (Ch11) & #12(Ch12)	Submission is through Connect and closes at 11:59pm. Three attempts allowed for each assignment, best grade counts.
	Aug 7– Aug 14 (i.e., common final exam period)	Final Exam (35%) exact time/date to be announced by Registrar’s Office normally one month before the final exam through this link .	<ul style="list-style-type: none"> For students who have written the midterm exam, final exam is non-cumulative covering materials of Chapters 8 to 13. Students who missed the midterm exam will write a comprehensive exam that covers materials of the entire course. If by mistake or on purpose a student who missed the midterm exam does not write a “comprehensive” exam (i.e., only writes a “regular” final exam without the complementary exam), the weight of the final remains 35% and zero is reported for midterm exam. Final exam is a timed, closed book exam, and are in-person for students from all sections. It’s not possible to leave an exam blank once opened. Once the exam is opened it is marked; if left blank, a zero is reported. Missing the final exam requires you to follow a certain protocol managed by the School of Administrative Studies. All deferred exams are comprehensive testing the content of the entire

			<p>course of the most recent term. Course directors are not involved with deferred exams.</p> <ul style="list-style-type: none"> • Official grades will be posted by the Registrar's Office when approved by the Registrar.
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Tutorial Dates	Topics
May 10	Ch. 1, 2 and 3
May 17	Ch. 4
May 24	Ch. 5
May 31	Ch. 6 and 7
Jun 7	Mini Case + Midterm Prep
Jun 14	Reading Week (No Tutorials)
Jun 21	Midterm Prep
Jun 28	Ch 8
Jul 05	Ch. 9 and 10
Jul 12	Data Analytic Quiz and Term Project
Jul 19	Ch. 11 and 13
Jul 26	Ch. 12

Course Policies

Please review the course policies in this section. All students are expected to familiarize themselves with the following information:

- [Student Rights & Responsibilities](#)
- [Academic Accommodation for Students with Disabilities](#)

Academic Integrity

Academic integrity is a fundamental and important value of York University. To maintain a fair and honest learning environment, you are responsible for understanding and upholding academic integrity in all courses and academic activities. You are encouraged to connect with reliable [on-campus resources](#) that support your coursework and academic honesty. To better understand the serious consequences of breaching academic honesty policies, familiarize yourself with the [Senate Policy on Academic Conduct](#). You can learn more about upholding academic integrity in your courses by exploring [Guiding Principles for LA&PS](#) and [Academic Integrity for Students](#).

Generative Artificial Intelligence (GenAI)

Students are not permitted to use generative artificial intelligence (AI) in this course. Submitting any work created (in whole or part) through the use of generative AI tools will be considered a violation of York University's [Senate Policy on Academic Conduct](#). Using AI apps such as ChatGPT, GPT-3, DALL-E, translation software among others to complete academic work **without your instructor's knowledge or permission**, is considered to be a breach of academic honesty. For more information, please review [AI Technology & Academic Integrity: Information for Students](#).

If you're not sure whether using an AI app for your academic work is acceptable, it is recommended that you:

- Carefully review the guidelines for your assessments
- Check for any messages from your instructor on eClass
- Ask your instructor or TA if they are permitting the use of these tools

Turnitin

To promote academic integrity in this course, students will normally be required to submit their written assignments to Turnitin (via the course's eClass site) for a review of textual similarities and the detection of possible plagiarism. In so doing, students will allow their material to be included as source documents in the Turnitin.com reference database, where they will be used only for the purpose of detecting plagiarism. The terms that apply to the University's use of the Turnitin service are described on the Turnitin.com website. York students may opt out of using Turnitin. If you wish to opt out, you should contact your instructor as soon as possible.

Accessibility

York University is committed to creating a learning environment which provides equal opportunity to all members of its community. If you anticipate or experience any barriers to learning in this course, please discuss your concerns with your instructor as early as possible. For students with disabilities, contact [Student Accessibility Services](#) to coordinate academic accommodations and services. Accommodations will be communicated to Course Directors through a Letter of Accommodation (LOA). Accommodations for tests/exams normally require three (3) weeks (or 21 days) before the scheduled test/exam to arrange.

Religious Observance Accommodation

York University is committed to respecting the religious beliefs and practices of all members of the community and making reasonable and appropriate [accommodations](#)

[to adherents for observances of special significance](#). Should any of the dates specified in this syllabus for course examinations, tests, or deadlines conflict with a date of religious significance, please contact the instructor within the first three (3) weeks of class. If the date falls within the formal examination periods, you must complete and submit a [Religious Accommodation for Examination Form](#) at least three (3) weeks before the start of the exam period.

Intellectual Property

Course materials are designed for use as part of this particular course at York University and are the intellectual property of the instructor unless otherwise stated. Third-party copyrighted materials (such as book chapters, journal articles, music, videos, etc.) have either been licensed for use in this course or fall under an exception or limitation in Canadian copyright law. Students may not publish, post on an Internet site, sell, or otherwise distribute any course materials or work without the instructor's express permission. Course materials should only be used by students enrolled in this course.

Copying this material for distribution (e.g., uploading material to a commercial third-party website) may lead to a charge of misconduct according to York's [Code of Student Rights and Responsibilities](#), the [Senate Policy on Academic Conduct](#), and/or legal consequences for copyright violations.

Student Support and Resources

York University offers a wide range of student supports resources and services, including everything from writing workshops and peer mentorship to wellness support and career guidance. Explore the links below to access these on-campus resources:

- [Academic Advising](#) is available to provide students support and guidance in making academic decisions and goals.
- [Student Accessibility Services](#) are available for support and accessibility accommodation when required.
- [Student Counselling, Health & Wellbeing](#) offers workshops, resources, and counselling to support your academic success.
- [Peer-Assisted Study Sessions \(PASS\) Program](#) provides student study sessions for students to collaborate and enhance their understanding of course content in certain courses.
- [Student Numeracy Assistance Centre at Keele \(SNACK\)](#) supports students in courses involving math, stats, and Excel.

- [The Writing Centre](#) provides multiple avenues of writing-based support including drop-in sessions, one-to-one appointments, a Multilingual Studio, and an Accessibility Specialist.
- [Centre for Indigenous Student Services](#) offers a community space with academic, spiritual, cultural, and physical support, including writing and learning skills programs.
- [ESL Open Learning Centre \(OLC\)](#) supports students with building proficiency in reading, writing, and speaking English.
- [Learning Skills Services](#) provides tips for time management, effective study and learning habits, keeping up with coursework, and other learning-related supports.
- [Learning Commons](#) provides links to supports for time management, writing, study skills, preparing for exams, and other learning-related resources.
- [Roadmap to Student Success](#) provides students with timely and targeted resources to help them achieve academic, personal, and professional success.
- [Office of Student Community Relations \(OSCR\)](#) is responsible for administering the [Code of Student Rights & Responsibilities](#) and provides critical incident support.
- [Peer Mentorship](#) helps students transition through their first year by connecting them with upper-year students. The mentors can help find supports and resources. They also lead a community hub on campus.
- [goSAFE](#) is staffed by York students and can accompany York community members to and from any on-campus location, such as the Village Shuttle pick-up hub, parking lots, bus stops, or residences.

For a full list of academic, wellness, and campus resources visit [Student Support & Resources](#).